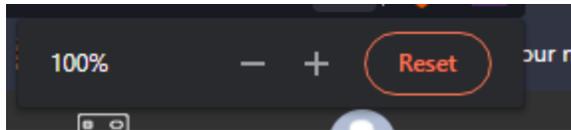


We are pleased to announce that our meeting scheduler has gone live, your username and password to login to the meeting scheduler is the same as your login to the website. The website URL remains the same: <http://aeroceanetwork.net>

Please see the step by step tutorial or you can watch a video tutorial of how to use the meeting scheduler [HERE](#)

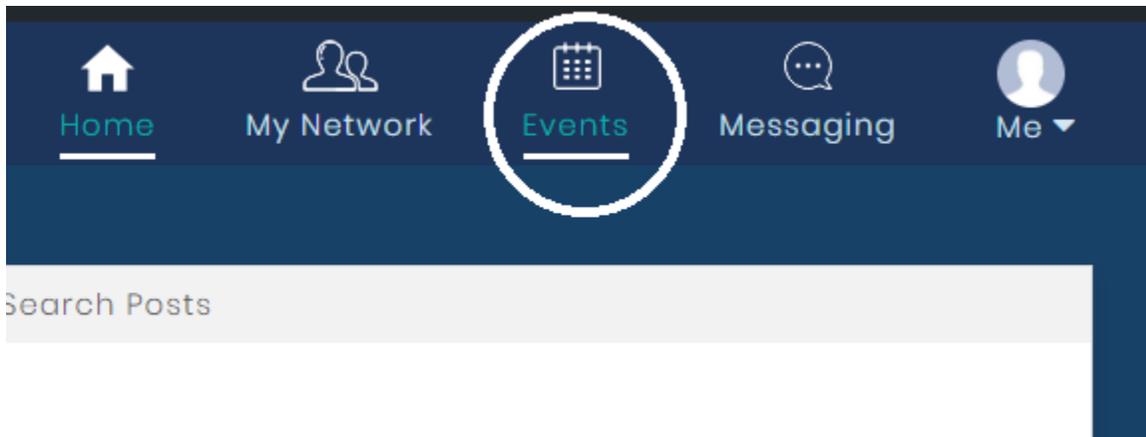
Before using the scheduler, please make sure your screen is set to 100% zoom as this is the ideal zoom setting to see the scheduler



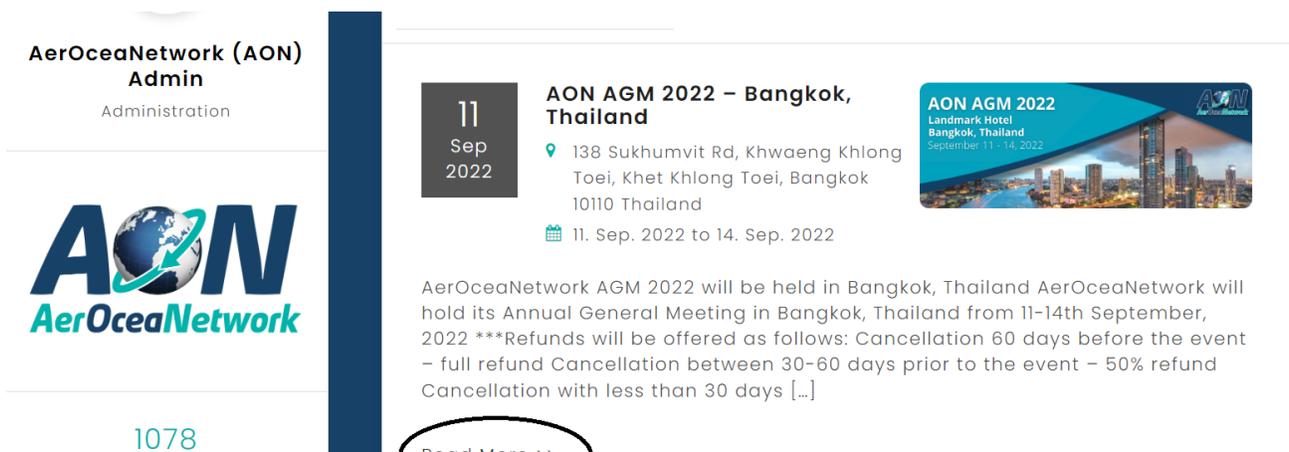
1) To begin using the meeting scheduler you have to log in first with the username and password above in the “Member Login” button on the top right hand corner



2) Once you are in the members area, you will see the “Events” button on the top banner of the page.



3) That will take you to the events page where you will see that the AON AGM 2022 event in Bangkok is already listed. Click on “Read more >>”



**AerOceaNetwork (AON)**  
Admin  
Administration

**AON**  
AerOceaNetwork

1078

**11**  
Sep  
2022

**AON AGM 2022 – Bangkok, Thailand**

138 Sukhumvit Rd, Khwaeng Khlong Toei, Khet Khlong Toei, Bangkok 10110 Thailand

11. Sep. 2022 to 14. Sep. 2022

**AON AGM 2022**  
Landmark Hotel  
Bangkok, Thailand  
September 11 - 14, 2022

AerOceaNetwork AGM 2022 will be held in Bangkok, Thailand AerOceaNetwork will hold its Annual General Meeting in Bangkok, Thailand from 11-14th September, 2022 \*\*\*Refunds will be offered as follows: Cancellation 60 days before the event – full refund Cancellation between 30-60 days prior to the event – 50% refund Cancellation with less than 30 days [...]

[Read more >>](#)

4) Click on the 'Go to Scheduler' button



### AON AGM 2022 – Bangkok, Thailand

📍 138 Sukhumvit Rd, Khwaeng Khlong Toei, Khet Khlong Toei, Bangkok 10110 Thailand

📅 11. Sep. 2022 to 14. Sep. 2022

[Go to Scheduler](#)

5) After that, you will now be directed to the meeting scheduler. Please note that you will be asked a question about whether you've attended previous AON AGM before, please select 'yes' or 'no' to proceed to the full scheduler access.

6) Click on the "Participants" tab to see the attendees of the AGM. You can filter the attendees based on: Continent, Country, City, Company

Schedule **Participants** Chat Settings

CSV Export

Continent

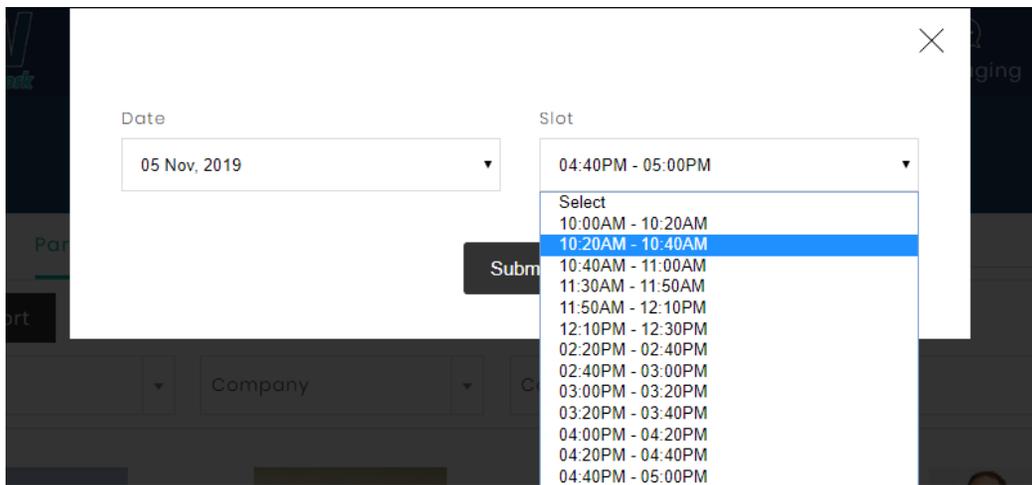
Company

Country

City



7) Whoever you would like to meet with, click on the 'Invite' button below their name and choose the date and time you would like to meet them. Please note that it will only show the time slots that both of you have free.



8) Once you have invited that person, their name will appear on the **“Invitation Sent for Meeting”** section of the **“Schedule”** tab (please scroll towards the bottom of the page). If the person takes too long to accept your invitation, you can cancel that meeting and choose someone else to meet with instead. **“Invitations Received for Meeting”** are invitations that other attendees have requested to meet you. You can either Accept or Reject the invitation.

Invitation Received for Meeting			
Name	Date	Time Slot	Action
 <b>AerOceaNetwork (AON) Admin</b> AerOceaNetwork Bangkok, Thailand	05.11.2019	04:40 pm - 05:00 pm	<input type="button" value="Accept"/> <input type="button" value="Reject"/>

Invitation Sent for Meeting			
Name	Date	Time Slot	Action
 <p><b>Rob Leech</b> AerOceaNetwork Bangkok , Thailand</p>	05.11.2019	04:40 pm - 05:00 pm	<div style="border: 1px solid gray; padding: 2px; display: inline-block;"> <span style="color: red;">×</span> Pending         </div> <div style="background-color: red; color: white; padding: 5px; margin-top: 5px; display: inline-block;">           Cancel         </div>

9) If you would like to block off your meeting schedule (having joint meetings with colleagues, have other commitments during those time slots, etc). Please do so by clicking on the time slots you would like to block off. For example, I would like to block off November 5, 2019 (10:00am – 10:20am), I will have to click on that time slot and a pop up will appear, click on the ‘Block Slot’ box and ‘Submit’. You have now successfully blocked off that time slot. Repeat the steps for other time slots that you would like to block off.

**Event Date:** 05 November, 2019

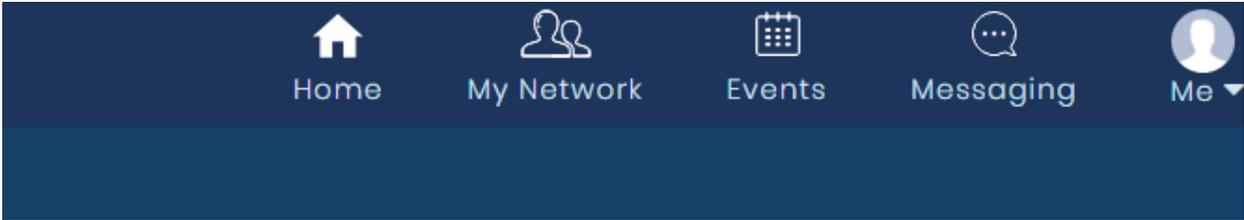
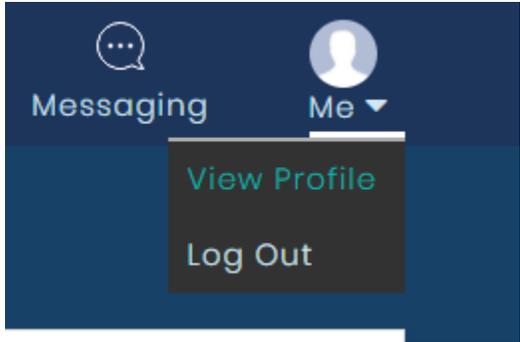
**Slot timing:** 10:00AM 10:20AM

**Block Slot**



**Submit**

If you haven't already, we suggest that upload your profile photo, please click on, “Me” and “View Profile” you will be able to upload your profile photo.



Me - Profile picture